Name/Address of the service:

Worker observed:

Person supported:

Date and Time of observation:

**Supporting Engagement in Activities**

The following 4 items are about the way the worker supports the person to engage in activities.

**1. Offering activities to take part in**

What type of activities did the worker offer the person?

|  |  |  |
| --- | --- | --- |
| **Score** | **Assign if**  |  |
| 3 | The worker offered multi-step activities  |[ ]
| 2 | The worker offered single step activities  |[ ]
| 1 | The worker did not offer activities  |[ ]

Comments:

**2. Offering choice**

How much choice did the worker provide the person?

|  |  |  |
| --- | --- | --- |
| **Score** | **Assign if**  |  |
| 3 | The worker provided opportunities to make choices in most or all instances |[ ]
| 2 | The worker provided some opportunities to make choices, but there could have been more |[ ]
| 1 | The worker did not provide opportunities to make choices |[ ]

Comments:

**3. Providing opportunities to be engaged**

How much opportunity for engagement did the worker provide?

|  |  |  |
| --- | --- | --- |
| **Score** | **Assign if**  |  |
| 3 | The worker provided many opportunities to be involved in activities or parts of them |[ ]
| 2 | The worker provided some opportunities to be involved in activities or parts of them, but there could have been more |[ ]
| 1 | The worker did not provide opportunities to be involved in activities or parts of them |[ ]

Comments:

**4. Providing the right type and amount of assistance**

How often did the worker provide the right type and amount of support?

|  |  |  |
| --- | --- | --- |
| **Score** | **Assign if**  |  |
| 3 | The worker provided the right type and amount of assistance in most or all instances |[ ]
| 2 | The worker sometimes provided the right type and amount of assistance, but it could have been better |[ ]
| 1 | The worker did not provide the right type and amount of assistance |[ ]

Comments:

**Interacting with the Person**

The following 4 items are about the way the worker interacts with the person.

**5. Communicating clearly**

How clear was the worker’s communication?

|  |  |  |
| --- | --- | --- |
| **Score** | **Assign if**  |  |
| 3 | The worker communicated in ways that were tailored to the person in most or all instances |[ ]
| 2 | The worker sometimes communicated in ways that were tailored to the person, but it could have been better |[ ]
| 1 | The worker did not communicate in ways that were tailored to the person |[ ]

Comments:

**6. Noticing and responding to the person’s communication**

How often did the worker notice and respond to the person’s communication?

|  |  |  |
| --- | --- | --- |
| **Score** | **Assign if**  |  |
| 3 | The worker noticed and responded to all attempts made by the person to communicate |[ ]
| 2 | The worker responded to some attempts made by the person to communicate, but also missed/ignored some attempts |[ ]
| 1 | The worker did not notice and respond to most attempts made by the person to communicate |[ ]

Comments:

**7. Respecting the person in all interactions**

How attentive and courteous was the worker to the person?

|  |  |  |
| --- | --- | --- |
| **Score** | **Assign if**  |  |
| 3 | The worker was attentive and courteous in all interactions  |[ ]
| 2 | The worker was attentive and courteous in some interactions, but there could have been more of this |[ ]
| 1 | The worker was not attentive and courteous  |[ ]

Comments:

**8. Having friendly interactions**

How friendly were the worker’s interactions with the person?

|  |  |  |
| --- | --- | --- |
| **Score** | **Assign if**  |  |
| 3 | The worker’s interactions created a friendly atmosphere  |[ ]
| 2 | The worker’s interactions sometimes created a friendly atmosphere, but there could have been more of this |[ ]
| 1 | The worker’s interactions did not create a friendly atmosphere |[ ]

Comments:

**Additional items**

Items A1 and A2 are optional. Only rate them if you saw opportunities for teaching and/or the person exhibiting behaviour that is a danger to themself or others.

**A1. Teaching something new**

Did you see opportunities for teaching?

 Yes [ ]  No [ ]

If Yes, how many opportunities did the worker use to teach the person something new?

|  |  |  |
| --- | --- | --- |
| **Score** | **Assign if**  |  |
| 3 | The worker used all of the available opportunities to teach the person something new |[ ]
| 2 | The worker used some of the available opportunities to teach the person something new, but there could have been more of this |[ ]
| 1 | The worker did not use any of the available opportunities to teach the person something new |[ ]

Comments:

**A2. Responding well to behaviour that is a danger to self or others**

Did you see any behaviour that was a danger to self or others?

 Yes [ ]  No [ ]

If Yes, how well did the worker respond to the person and the situation?

|  |  |  |
| --- | --- | --- |
| **Score** | **Assign if**  |  |
| 3 | The worker responded confidently to the person’s behaviour, emotions (feelings) and the situation |[ ]
| 2 | The worker was uncertain or hesitant before responding to the person’s behaviour, emotions (feelings) and the situation |[ ]
| 1 | The worker did not respond confidently to the person’s behaviour, emotions (feelings) and the situation |[ ]

Comments:

**9. How much of the time was the person supported engaged?**

How much of the observation time was the person engaged in purposeful activities?

|  |  |  |
| --- | --- | --- |
| **Score** | **Assign if**  |  |
| 3 | Most of the time |[ ]
| 2 | Some of the time |[ ]
| 1 | Very little |[ ]

Comments:

**Scores**

|  |  |
| --- | --- |
| Supporting Engagement in Activities*Sum items 1 – 4* |  **/12** |
| Interacting with the Person*Sum items 5 – 8* |  **/12** |
| Total Score *Sum items 1 – 8* |  **/24** |
| How much of the time was the person engaged?*Item 9 rating* |  **/3** |